



## 2019 BCLA Annual General Meeting Elections -- Executive Positions

### **BCLA EXECUTIVE DUTIES**

#### **The Vice President – Operations** **2 Year Term**

Responsible for Operations Committee and functions pertaining to inter-Directorate and inter-provincial operational matters; jurisdiction, appeals, discipline, et cetera, and main communication link between planning/policy and operations.

#### **The Vice President - Performance Programs** **2 Year Term**

Working collaboratively with the respective BCLA Executive Members, Committees, Directorates and Technical Support Groups, and BCLA Staff, responsible to oversee the BCLA's performance programs including the Team BC – Box and Field Programs, the Volunteer Leadership Program, and any other performance programs as designated by the BCLA Executive.

#### **The Secretary** **2 Year Term**

Responsible to attend and record minutes of all Executive meetings and the Annual General Meeting, preparing and distributing all proposed changes to the Constitution and By-Laws and Operating Policies as per By-Law IV: Meetings, and shall submit all required reports, documents and changes to the Constitution and By-Laws as required under the Societies Act.

#### **The Director at Large** **2 Year Term**

Responsible for special projects as assigned by the President or the Executive.